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No.

FRAMEWORK-CONVENTION
on carrying out the practice within the programmes of Bachelor's degree studies

This framework-convention is concluded between:

1. *Spiru Haret* University, represented by Rector, Associate Professor Aurelian A. Bondrea PhD, and the Faculty of Veterinary Medicine, represented by Dean, Associate Professor Ioana Cristina Andronie PhD, hereinafter referred to as **practice organizer** and
2. Address, Locality, County..... no..... represented by, hereinafter referred to as **practice partner**.

ARTICLE 1 the Framework-Convention Subject

- (1) The framework-convention settles the framework for organized and conducted practice of students, in order to consolidate the theoretical knowledge and skills, and to apply them in accordance with the intended specialization, carried out by the student.
- (2) The practice is carried out by the student in order to acquire the professional skills mentioned in the course description form.
- (3) The detailed rules for ongoing and practice contents are described in this framework-convention, and in the course description form, in the Annex to this framework-convention.

ARTICLE 2 Student's statute

The student remains a scholar/master student of Spiru Haret University.

ARTICLE 3 Duration and the period of practice

- (1) The practice will last for 90 hours.
- (2) The practice is to be completed during 29 June -19 July 2015.

ARTICLE 4 Payment and social duties

- (1) The practice (tick where appropriate):

- It is performed under a contract of employment, the two partners being able to benefit from the provisions of Law no. 72/2007 on stimulating the employment of pupils and students.
- It is not performed under a contract of employment.
- It is performed under a project funded by the European Social Fund.
- It is performed under the project.....

(2) If subsequent employment, the practice will not be considered as length of service, when the convention was not conducted under an employment contract.

(3) The student can't claim an income from the practice partner, unless the student has the status of employee.

(4) The practice partner may still grant to the student an allowance, gratifications, bonus, or benefits in kind, as mentioned in art. 12.

ARTICLE 5 The practice partner's responsibilities

(1) The practice partner will establish a practice coordinator for the practice, selected from its own employees, and whose obligations are mentioned in the practice portfolio, as integral part of the framework-convention.

(2) For infringement of obligations by the student, the practice coordinator will contact the teacher supervisor, and penalties will be applied under the rules of organization and functioning of *Spiru Haret University*.

(3) Before starting the practice, the partner is bound to make the student briefing on health and safety standards at work, according to the law. Among its responsibilities, the practice partner has to take the appropriate steps for the safety and health of the student, and to communicate the rules to prevent the occupational risks.

(4) The practice partner must provide all necessary means to the student, in order to acquire the practical skills specified in the practice portfolio.

ARTICLE 6 The practice organizer's duties

(1) The practice organizer designates a member of the teaching staff, responsible for the planning, organizing and supervising the practical training course. The teacher supervisor, together with the coordinator appointed by the partner practice lay down the practice topics, and the professional skills which are to be covered by the student, also included in the Practice Book.

(2) Where practice conduct is inconsistent with commitments made by the partner practice under this Convention, *Spiru Haret University* Rector may interrupt the practice under the Framework Convention, after informing the partner practice coordinator, and after receiving the receipt confirmation of this information.

(3) After successfully conducting the practice, the organizer will grant the student the number of credits specified in this contract, which will be included in the Diploma Supplement, under regulations ECTS and Decision 2241/2004/EC of the European Parliament and of the Council.

ARTICLE 7 Participants in the students' practice programme

The students, the practice responsible from *Spiru Haret University*, and the practice coordinators from the practice partner, subjects of the Annexes, are annually updated, and they are part of this framework Convention.

ARTICLE 8 Certified statement of practice

(1) During the practice, the practice coordinator, together with the practice responsible will continuously assess the student, on the basis of a form of observation/evaluation in the Practice Book. Both the level of professional skills acquisition, behaviour, and the way to integrate the student's practice within the partner's activity (discipline, punctuality, responsibility in solving tasks, compliance with internal regulations of the organization/department, etc.), will be assessed.

(2) In the end of practice, the practice coordinator will issue a Certificate of Practice, based on assessing the level of competencies accomplished by the student. The outcome of this assessment will provide the basis for the practice responsible, in grading the students.

ARTICLE 9 The assessment of practice by transferable credits.

The number of transferable credits to be obtained following the practice is.....

ARTICLE 10 The report on practice

(1) During the practice, the tutor together with the practice responsible will continuously assess the student, on the basis of a form of observation/evaluation. Both the level of professional skills acquisition, behaviour, and the way to integrate the student's practice within the partner's activity (discipline, punctuality, responsibility in solving tasks, compliance with internal regulations of the enterprise/public institution, etc.), will be assessed.

(2) In the end of practice, the tutor will issue a report, based on assessing the level of competencies accomplished by the student. The outcome of this assessment will provide the basis for the practice responsible, in grading the students.

(3) Periodically and after the end of practice, the student will present a Practice Book that includes:

- name of practice module;
- competencies practiced;
- activities carried out during practice;
- personal remarks regarding the performed activity.

ARTICLE 11 Health and safety at work. The student's social protection.

(1) The practice partner is bound to comply with the legal provisions concerning the student's health and safety work during the practice.

(2) The practice shall be provided with social protection under current legislation. Therefore, pursuant to Law no. 346/2002 on insurance for work accidents and occupational diseases, as amended and supplemented, the student will benefit from legislation relating to accidents at work throughout the practice.

(3) If an accident occurs, borne by the student, either during work or while traveling to work, the practice partner undertakes to notify the insurer regarding the accident that occurred, if the student requires the completion of insurance in the practice performance.

ARTICLE 12 Optional conditions of conducting the practice

- (1) Allowance, gratifications or bonuses for the student: not applicable
- (2) Possible benefits (transport payment to and from the practice place, access to the practice partner's canteen, etc.): not applicable
- (3) Other specifications: not applicable

ARTICLE 13 Final provisions

The present Framework Convention is drawn up in two copies, one for each party, on the date 03.04.2015

SPIRU HARET UNIVERSITY

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Rector,

Manager

**Associate Professor,
Aurelian A. Bondrea PhD**

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Faculty of Veterinary Medicine

**Dean,
Associate Professor,
Ioana Cristina Andronie PhD**